TENDER #23 - AUDIO VISUAL EQUIPMENT

Issue Date:Monday, May 26, 2014
Buyer: Jennifer Frederickson
Issued by: The Thames Valley District School Board:
RETURN DATE and TIME: prior to 12:00:00 noon local time Thursday, June 19, 2014

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
1.0	**INTRODUCTION**		
1.0.1	The Thames Valley District School Board (hereafter referred to as the TVDSB) invites interested parties to submit sealed submissions in response to this bid document. The TVDSB is one of the largest public school boards in the Province of Ontario and is comprised of all public schools within the counties of Elgin, Middlesex, and Oxford. The TVDSB is the employer of approximately 8,000 staff and operates 162 schools with an estimated enrolment of 71,000 students.		
1.0.2	The TVDSB may agree to permit other public organizations within Southwestern Ontario to access any contract(s) that may result from this solicitation. The successful proponent(s) shall allow such access with the understanding that the participating organizations be responsible for their own contract management.		
1.1	**PURPOSE**		
1.1.1	The purpose of this bid document is to provide interested parties with sufficient information to enable them to prepare and submit bids for consideration by the TVDSB for **Audio Visual Equipment** subject to the conditions herein.		
2.0	**BID DEFINITIONS AND INFORMATION**		
2.1	**DEFINITIONS**		
2.1.1	The following words are used throughout this bid document and proponents should note these conditions when completing their bid submission.		
2.1.1.1	The word “MUST” shall mean proponents “must” include the required information in bid submission. Failure to include the required information will deem submission noncompliant.		
2.1.1.2	The word “SHOULD” shall mean proponents “should” include the required information in bid submission.		
2.1.1.3	The word “NONCOMPLIANT” shall mean bid submissions will be eliminated from further evaluation if the submission does not include the required information.		
2.1.1.4	The word “SUBCONTRACTOR” shall mean a person, firm or company hired by the proponent(s) or the successful proponent(s) to perform any portion or all of this bid.		
2.1.1.5	The word “QUALIFIED” shall mean a proponent who is compliant and has included the required information in their bid submission.		
2.1.1.6	BID IRREGULARITY: A deviation between the requirements (terms, conditions, specifications, special instructions) of a bid response for the purposes of this bid; bid irregularities are further classified as major irregularities or minor irregularities. The classification of what is a major irregularity or a minor irregularity shall be the sole discretion of the TVDSB.		

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2.1.1.6.1	Major Irregularity: A deviation from the bid request which affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the proponent could gain an unfair advantage over competitors. The TVDSB will reject any bid submission which contains a major irregularity.		
2.1.1.6.2	Minor Irregularity: A deviation from the bid request which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected the proponent would not gain an unfair advantage over competitors. The TVDSB may permit the proponent to correct a minor irregularity.		
2.2	**STRUCTURE OF THIS BID**		
2.2.1	Proponents must use the online bid entry system which is available on the internet at:		
2.2.1.1	www.tvdsb.ca		
2.2.1.2	"Board"		
2.2.1.3	“Purchasing”		
2.2.1.4	“Bids”		
2.2.1.5	Scroll to the end of the document, click "Proceed to inquiry/download page".		
2.2.1.6	Proceed to the bid, click "New" icon		
2.2.1.7	You will be directed to the "TVDSB Client Portal"		
2.2.1.7.1	Proponents that already have a TVDSB Client Portal account:		
2.2.1.7.1.1	Click "TVDSB Login".		
2.2.1.7.1.2	Login using TVDSB Client Portal account and password.		
2.2.1.7.2	Proponents that do not already have a TVDSB Client Portal account:		
2.2.1.7.2.1	Click "Sign up now".		
2.2.1.7.2.2	Read TVDSB Client Portal Disclaimer, scroll to bottom and click "I agree" or "I do not agree".		
2.2.1.7.2.3	If "I do not agree" was clicked, you will not be able to proceed. If "I agree" was clicked, you will be taken to "New Account Application".		
2.2.1.7.2.4	Complete account information and click "Create My Account"		
2.2.1.7.2.5	Click "TVDSB Login".		
2.2.1.7.2.6	Login using new TVDSB Client Portal account and password.		
2.2.1.8	Within the Client Portal click "Open to Bid"		
2.2.1.9	Click on the "New" icon for the bid upon which you will be bidding.		
2.2.1.10	Download the 2014Appendices23.xlsx file to your hard drive.		
2.2.1.10.1	The file contains the following worksheets:		
2.2.1.10.1.1	Worksheet A: Terms and Conditions in Excel format		
2.2.1.10.1.2	Worksheet B; Additional Product Requirements in Excel format		
2.2.1.11	Complete bid information (See Section 9 - Electronic Bidding Instructions.)		
2.3	**RETURN LOCATION**		

FIRM NAME : _____ SIGNATURE : _____

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2.3.1	Sealed bid submissions **must** be returned to:		
2.3.2	"Tenders Clerk"		
2.3.3	Tenders Clerk's box, Basement, Education Centre		
2.3.4	Thames Valley District School Board		
2.3.5	1250 Dundas Street		
2.3.6	London, Ontario		
2.3.7	N5W 5P2		
2.3.8	The bid submission envelope should show the bid document name, number, return date and time (as set out in Section 9.7 - Labeling of Envelope).		
2.3.9	The bid submission **must** be returned to the "Tenders Clerk" for your bid submission to be accepted.		
2.3.10	Delivery to the "Tenders Clerk" is the responsibility of the proponent.		
2.3.11	Submissions received by electronic transmission (i.e. fax or email) will not be accepted.		
2.3.12	Late bids will be returned to the proponent, unopened, if a return address is included on the submission envelope.		
2.4	**IMPORTANT DATES**		
2.4.1	ISSUE DATE: Monday, May 26, 2014		
2.4.2	RETURN DATE and TIME: prior to 12:00:00 noon local time Thursday, June 19, 2014		
2.5	**QUESTIONS**		
2.5.1	All questions pertaining to this bid document are to be addressed to: Jennifer Frederickson, Buyer, by Fax (519) 452-2399 or j.frederickson@tvdsb.on.ca. All questions pertaining to this bid document **must** be submitted in writing.		
2.5.2	Questions concerning the terms and conditions of the bid document, whether made orally or in writing, to any individual other than indicated above, may at the sole discretion of the TVDSB, render your submission noncompliant. Direct questions in written form only to: Jennifer Frederickson, Buyer. The TVDSB will only be bound by written answers to questions.		
2.5.3	Should any questions raised by a proponent necessitate an addendum to this bid document, the addendum will be posted to the TVDSB Web Site.		
2.5.4	All Addenda will be issued at least seven days prior to the closing date. If an addendum is issued within seven days of the closing date, the date will be extended accordingly.		
3.0	**CONTRACT TERM / PRICING / TAXES / DELIVERY / PAYMENT**		
3.1	**CONTRACT TERM**		
3.1.1	The term of this agreement shall be for one year, unless otherwise provided herein, terminating on May 31, 2015.		

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3.1.2	The TVDSB may, at the end of this contract term, extend the contract for a period of two years in one (1) year increments and will advise the proponent, in writing, of their intentions.		
3.1.3	Proponents **should** state if your company would agree to extending this contract with the same terms and conditions for a second year ending May 31, 2016		
3.1.4	Proponents **should** state if your company would agree to extending this contract with the same terms and conditions for a third year ending May 31, 2017		
3.2	**PRICING**		
3.2.1	Proponents **must** complete the online pricing section (Section 9.0 - Electronic Bidding Instructions).		
3.2.1.1	Proponents **must** print and sign the Bid Report.		
3.2.1.2	Proponents **must** print and sign Worksheet A and Worksheet B.		
3.2.2	All charges **must** be included in the cost of the item. Prices quoted must be for goods and services exactly as specified and in Canadian funds, unless otherwise indicated.		
3.2.3	Prices **must** include delivery, F.O.B. destination. **NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA.**		
3.2.4	Prices **MUST** remain firm for the first year of the contract and thereafter only manufacturer's price increases (supported by documentation) will be allowed.		
3.2.5	The TVDSB expects to order in multiple shipments over the length of this contract.		
3.2.6	It is the intention of the TVDSB to rationalize its supplier base. This contract may be awarded on a per item basis or on the best cost of various groupings. The groupings will be determined by the TVDSB. Each proponent agrees to the award on this basis.		
3.2.7	Proponents should state any further discount, as a percentage, if all items are awarded to your company.		
3.2.8	The TVDSB would like to take advantage of any promotions, price decreases, rebates or new technologies available during the term of the contract. Detail your company's strategy related to future pricing, new hardware components or new technologies.		
3.3	**TAXES**		
3.3.1	HST: Where applicable, Harmonized Sales Tax **must** be shown separately as extra on all invoices in accordance with Canadian and Provincial Government regulations.		
3.4	**DELIVERY & ORDERING**		
3.4.1	Delivery for all items will be directly to our Schools, Distribution Centre, Educational Resource Centre, Facility Services Offices or Community Education Centres, as stated at http://www.tvdsb.ca/schools.cfm?subpage=3826.		
3.4.2	Delivery dates will be specified on all of our purchase orders. Immediate delivery will be accepted unless otherwise designated on our purchase orders.		

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3.4.3	Orders are to be delivered to the address stated on the purchase order. If delivery is made to an incorrect location, it will be the responsibility of the successful bidder to pick up and deliver to the correct location.		
3.4.4	The successful proponent(s) bears the cost of repairs to the site and to hardware with respect to damage caused from shipping.		
3.4.5	The successful proponent(s) bears the risk of loss with respect to equipment/supplies until delivery and/or installation is complete.		
3.4.6	The TVDSB's purchase order number must appear on all packages, packing slips, correspondences, customs documentation and freight bills of lading.		
3.4.7	The lead time shown will be used to calculate delivery dates on our purchase orders and to monitor your company's performance. The lead time **must** be met as it is one of our criteria considered in the decision, and award, of this and future contracts.		
3.4.7.1	Proponents **must** state the lead time		
3.4.8	Not all goods will be ordered at one time; orders will be placed as requests are received from our schools.		
3.4.9	Proponents **must** state minimum dollar value per order.		
3.4.10	In order to meet any minimum order stipulation, we may combine orders from different sites for delivery to our Distribution Centre at 951 Leathorne Street in London. Those orders would be labeled in the "ship to" portion of our purchase order as "Wrap and Label Care of Distribution Centre". Our expectation is that these shipments will arrive packaged and labeled PER SITE, ready for us to forward directly to the school with no further packaging or resorting required.		
3.4.10.1	Each package must be clearly labelled for the school or location specified on our purchase order. The successful proponent(s) must ensure the school's full name and address is labelled as we have duplicate location names.		
3.4.10.2	The successful proponent(s) must ensure packages are labelled containing the number of packages in each shipment. ie, 1 of 2, 2 of 2, etc.		
3.4.10.3	Each school's order should contain their own packing slip.		
3.4.10.4	The successful proponent(s) must ensure the packaging materials used are adequate so that the product is protected at all times during the distribution process.		
3.4.10.5	Our distribution centre will sign for delivery on all orders subject to inspection at the school.		
3.4.10.6	The successful proponent must contact the Shipper/Receiver at the Distribution Centre (519-852-4443) prior to shipping any large shipments (skid lots) for arrangement of a delivery date and time.		
3.5	**INVOICING/PAYMENT TERMS**		
3.5.1	All invoices must be sent to the Thames Valley District School Board, P.O. Box 5888, London, ON N6A 5L1. Attention: Accounts Payable.		

FIRM NAME : _____ SIGNATURE : _____

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3.5.2	Applicable taxes **must** be shown as separate line items on all invoices.		
3.5.3	Proponents should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice.		
3.5.3.1	Proponents should state percentage discount for early payment and net payment terms.		
3.5.4	Purchase Order numbers **must** be stated on all invoices; invoices without the Thames Valley District School Board Purchase Order will be returned unpaid.		
4.0	**SPECIFICATIONS/REQUIREMENTS**		
4.1	**QUALITY**		
4.1.1	Unless otherwise specified, supplies must be new, in good condition, fit for the purpose for which they are being acquired and free from defects. The decision of the TVDSB pertaining to items being rejected is final.		
4.1.2	Manufacturers' brand names and numbers are used as guidance for the proponents; alternate items of equal quality will be considered. If bidding on an alternate item, the manufacturer's name and model number must be indicated in the appropriate field in the Bid Report or Worksheet B FOR EVERY ALTERNATE ITEM BID.		
4.1.3	The determination of equal quality will be based on our internal professional opinions.		
4.1.4	In addition to price, quality and suitability to school use will be among the first considerations. Delivery lead times, service, performance record, manufacturer's warranties and the value of the overall award will also be taken into consideration when awarding this contract.		
4.1.5	Any material, equipment, service or work ordered which, in the opinion of the TVDSB, does not completely fulfill the specifications must immediately be removed and/or completed to the specifications or sample quality at the expense of the successful proponent.		
4.1.6	The successful proponent(s) must carry out all work to the satisfaction of the TVDSB. All trade work is to be performed by appropriately certified staff. (Must be included for bids with service and/or warranty component)		
4.2	**QUANTITY**		
4.2.1	The quantities indicated in the bid report and Worksheet B are based on previous one years' purchases. Quantities are subject to equipment breakdowns, user requests, program changes and budget approval which may be increased or decreased when orders are placed. All items may not be purchased if costs exceed budget. In no way should the information furnished be considered as a guarantee with respect to the future volume of business. The successful proponent(s) will be responsible for supplying the quantities that are eventually ordered for each item awarded during the term of this bid at the quoted price.		

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4.3	**REQUIREMENTS**		
4.3.1	The requirements are detailed in the Electronic Bidding System and Worksheet B.		
4.3.2	Proponents must be able to provide a minimum of 80% of the items on Worksheet B. The TVDSB will purchase any new/additional items from the successful proponents\(s).		
4.3.3	Proponents should state the discount, from their price list, that they will offer the TVDSB on their complete product range.		
4.3.4	Proponents should submit a catalogue illustrating pricing and their complete product range.		
4.4	**RETURN OF GOODS POLICY**		
4.4.1	The TVDSB will return any shipment COLLECT if, in our opinion, the product supplied does not conform to the specification and/or samples submitted in the bid.		
4.4.2	Proponents should state if there is a time limit on returning goods.		
4.4.3	Proponents should state if there is a “restocking charge” on any returned item and the amount or rate to be charged if goods are returned for any other reason than those stated in 4.4.1.		
4.4.4	Proponents should describe their procedure for returned goods with respect to:		
4.4.4.1	Packaging		
4.4.4.2	“Attention To” labeling		
4.4.4.3	Address to where returns should be shipped		
4.4.4.4	Method of shipment (company truck, courier, transport)		
4.4.4.5	If a return authorization number is required		
4.4.4.6	What charges apply and who is responsible for payment		
4.4.5	The TVDSB will not pay to return any goods which do not meet the specifications listed in this bid.		
4.5	**SAMPLES/DEMONSTRATION**		
4.5.1	Each proponent may be required to submit, at the proponent’s own expense, the items which are being bid upon for examination and comparison purposes. This must be done on request and at a time and location chosen by the TVDSB.		
4.6	**SUBSTITUTIONS**		
4.6.1	In the event that an item ordered becomes discontinued during the contract, all proponents must notify the Purchasing Services Department for authorization before the item is substituted and shipped to the appropriate location. Successful proponents may be required to provide samples of the proposed substitutions before sending shipments. The Board reserves the right to return any shipment COLLECT, if in our opinion the products supplied do not conform to the specifications in this bid document.		
4.7	**WARRANTY AND MAINTENANCE**		

FIRM NAME : _____ SIGNATURE : _____

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4.7.1	Proponents **must** state length of warranty where indicated on the bid report and Worksheet B. Proponents **must** state the terms of the warranty, (if warranty includes parts, labour and if the warranty is on-site).		
4.7.2	Proponents should state location of service facilities.		
4.7.3	Proponents should state number of service people at each location.		
4.7.4	Proponents should state time to respond to service calls:		
4.7.4.1	Less than one half day		
4.7.4.2	One half day		
4.7.4.3	One full day		
4.7.4.4	More than one day		
4.7.4.5	Other		
4.7.5	Proponents **must** state mean time to repair commitments in the event of service disruption and associated penalties in the event of extended outages.		
4.7.6	Proponents **must** disclose their policy of loan machines in the event repairs are not made on-site.		
4.7.7	Proponents **must** include a statement outlining your company's quality assurance philosophy and program. This statement should detail how your company will respond to:		
4.7.7.1	Service related problems		
4.7.7.2	Quality problems		
4.7.8	The TVDSB reserves the right to initiate a survey to measure customers' satisfaction.		
4.8	**ENVIRONMENT**		
4.8.1	Proponent(s) should include a detailed description of any environmental initiative and how your program would be implemented and benefit TVDSB.		
5.0	**TERMS AND CONDITIONS**		
5.1	**GENERAL TERMS AND CONDITIONS**		
5.1.1	Any response submitted to the bid is IRREVOCABLE for 120 days.		
5.1.2	A proponent who has already submitted a bid may submit an addendum in writing and signed by the proponent at any time up to the official closing time. No facsimiles shall be accepted. The last submission shall supersede and invalidate all previous submissions by that proponent as it applies to this bid. Addenda must be submitted to the "Tenders Clerk" in the same manner and within the same time constraints as the bid submission.		

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5.1.3	A proponent may withdraw the bid at any time up to the official closing time by letter bearing his/her signature as it is in the submission. Withdrawal requests received after the closing date shall not be permitted. Submission withdrawals must be submitted to the "Tenders Clerk" in the same manner and within the same constraints as a bid submission.		
5.1.4	The issuance of this call for bids shall not constitute any obligation on the part of the TVDSB to any firm or individual who submits a bid.		
5.1.5	The proponent should have satisfactorily fulfilled all relevant obligations as required under the terms and conditions of any previous award in order to be considered as an acceptable proponent.		
5.1.6	The laws of the Province of Ontario shall govern in any dispute occasioned as a result of the performance or non-performance and/or workmanship of a contract issued pursuant to the bid and any dispute arising out of the issuance of and response to this bid.		
5.1.7	The TVDSB reserves the right to withdraw the award of the contract to a successful proponent(s) within 30 days of the award if in the opinion of the TVDSB the successful proponent(s) is unable or unwilling to enter into a form of contract satisfactory to the TVDSB. The TVDSB shall be entitled to do so without any liability being incurred by the TVDSB to the proponent		
5.1.8	The lowest or any bid submission may not necessarily be accepted. The TVDSB reserves the right to decline any or all bid submissions, or to cancel the bid call in whole or in part at any time prior to making an award, for any reason, or no reason, without liability being incurred by the TVDSB to any proponent for any expense, cost, loss or damage incurred or suffered by the proponent as a result of such withdrawal.		
5.1.9	All costs associated with the preparation of the bid submission will be solely the responsibility of the proponent.		
5.1.10	The TVDSB reserves the right to decline or purchase one or all items in this bid from one supplier or from multiple suppliers.		
5.1.11	All of the terms and conditions of this bid are deemed to be accepted by the proponent and incorporated into the proponent's proposal submission. It is the TVDSB's intention that the Terms and Conditions stated in this bid and the successful proponent's response to this bid will form the contract between TVDSB and the successful proponent(s). Any conflict in the wording of the proponent's invoice and/or sales agreement and the wording of the terms and conditions of this proposal, shall be resolved in favour of the TVDSB and shall be deemed to be incorporated into the proponent's invoice and/or sales agreement.		

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5.1.12	The successful proponent(s) must not at any time subcontract any portion of its contract with the TVDSB nor shall it assign the contract without the written permission of the TVDSB. The successful proponent(s) must not, at any time, change subcontractors approved by the TVDSB without written permission of the TVDSB.		
5.1.13	While the TVDSB has used considerable efforts to ensure an accurate representation of information in this bid document, the information contained herein is contained solely as a guideline for proponents. The information is not guaranteed or warranted to be accurate by the TVDSB, nor is it necessarily comprehensive or exhaustive. Nothing in this bid document is intended to relieve proponents from forming their own opinions and conclusions in respect to the matters addressed in this bid document.		
5.1.14	The TVDSB may accept or waive a minor irregularity, or where practical to do so the TVDSB may as a condition of bid acceptance request a proponent to correct a minor irregularity with no change in bid price. Items of non compliancy on any bid submissions which do not strictly comply with the provisions, procedures and requirements of this bid, or are incomplete, ambiguous, or which contain errors, alterations, misleading information, omissions, or irregularities of any kind, may be rejected and disqualified at the discretion of the TVDSB. All proponents agree to provide all such additional information as, and when requested, at their own expense, provided no proponent in supplying any such information shall be allowed, in any way to change the pricing or other cost quotations originally given in its bid submission or in any way materially alter or add to the solution originally proposed.		
5.1.15	All TVDSB policies, procedures and regulations must be adhered to by the successful proponent(s).		
5.1.15.1	Smoking is prohibited in all TVDSB buildings and on all TVDSB property.		
5.1.15.2	Some TVDSB sites are equipped with video surveillance cameras.		
5.1.15.3	The successful proponent(s) is obliged to cooperate with all recycling and environmental procedures and initiatives established by government, the TVDSB and each school.		
5.1.16	The successful proponent(s) will reimburse the TVDSB for any damages through negligence or wilful acts of any of the successful proponent(s)' employees or contracted staff.		
5.1.17	The successful proponent(s)' employees and contracted staff shall not be considered TVDSB employees and shall not represent themselves as an agent of the TVDSB nor be eligible for any of the benefits provided to TVDSB employees.		
5.1.18	The TVDSB reserves the right to demand the removal of any successful proponent's employees or contracted staff engaged in this contract if, in the TVDSB's opinion, their conduct has been of an unacceptable nature.		

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5.1.19	The successful proponent(s) will be responsible for seeing that regular supervision is maintained over all working personnel. It is the proponent's responsibility to see that all their activities are properly coordinated with the TVDSB's operations and modify assignments as required.		
5.1.20	This bid document is being issued pursuant to the TVDSB's Purchasing Policies and Procedures.		
5.2	**CANCELLATION OF CONTRACT / LOSS OF SERVICE**		
5.2.1	The TVDSB reserves the right to terminate this contract within 30 days written notice if, in its opinion, the successful proponent(s) fails to meet the terms and conditions of the contract. Notwithstanding the termination of the contract, the successful proponent(s) shall remain responsible for its obligations under this contract up to the date of termination. The TVDSB reserves the right to commence an action in a court of competent jurisdiction against the successful proponent(s) for damages that result from the breach of the terms and conditions of the contract, by the successful proponent(s).		
5.2.2	The TVDSB shall have the right to retain and set off from any monies payable to the successful proponent(s) under the contract the total outstanding amount from time to time and for all damage claims by the TVDSB or any third parties arising out of this contract which have not been resolved by the successful proponent(s) or its insurer.		
5.2.3	The TVDSB reserves the right to withhold monies owing under a contract to the value of the obligation to a maximum of the monies owing to the successful proponent(s) for any indebtedness of the supplier that may impact on the TVDSB.		
5.2.4	The successful proponent(s) shall be responsible for ensuring continuous delivery of the goods and services in the event of a labour disruption by either, the successful proponent(s), the TVDSB's staff or third party interruptions.		
5.2.5	In the event that the successful proponent(s) becomes insolvent, and/or the successful proponent(s) is unable or unwilling to provide the contracted service for a period of more than 30 consecutive days during the period of the contract, the TVDSB shall have the right to replace the successful proponent(s) with another service provider suitable to the TVDSB in addition to all of its other rights pursuant to the term of this bid.		
5.3	**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT**		
5.3.1	Proponents agree that all documentation and information contained in any bid submissions and any addendum that becomes the property of the TVDSB shall be subject to disclosure pursuant to an application pursuant to a Municipal Freedom of Information and Protection of Privacy Act request for disclosure. Notwithstanding that a bid submission or an addendum may contain a trade secret of the proponent, intellectual property right of the proponent, or scientific, technical, commercial, pricing or other financial or labour relations information or any other similar secret.		

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5.3.2	A proponent specifically consents to the disclosure of any and all information contained in their bid submission or any addendum pursuant to a request for disclosure pursuant to a Municipal Freedom of Information and Protection of Privacy Act and such consent shall be considered a consent given pursuant to Subsection 10(2) of the said Act. Notwithstanding the aforesaid, the proponent assigns all rights, titles and interests that they have in the bid submission, and any addendum to the TVDSB, including the right to copy and/or publish the same as the TVDSB sees fit, notwithstanding that no request for disclosure is made pursuant to the Municipal Freedom of Information and Protection of Privacy Act.		
5.3.3	All proponents agree not to disclose any information provided by the TVDSB in this bid document to any third party without the written consent of the TVDSB.		
5.4	**PERSONAL INFORMATION PROTECTION AND ELECTRONIC DOCUMENTS ACT**		
5.4.1	The proponent represents and warrants that if the proponent is or becomes subject to any private sector privacy legislation in responding hereto, or in carrying out its obligations under any subsequent agreement, the proponent will be solely responsible for compliance with such legislation. Without limitation, the proponents represents and warrants that if the proponent is subject to the Personal Information protection and Electronics Act, S.C. 2000, c.5, including any amendments thereto ("PIPEDA"), the proponents shall ensure PIPEDA compliance of:		
5.4.2	All PIPEDA Protected Information the proponents collects directly from the individual or indirectly form the Board or others		
5.4.3	All PIPEDA Protected Information the proponents uses or discloses in the course of responding hereto or in performing its obligation under any subsequent agreement and,		
5.4.4	All PIPEDA Protected Information the proponent transfers or discloses to the Board		
5.4.5	For the purposes hereof, "PIPEDA Protected Information" means any "Personal Information" or "Personal Health Information" as such terms are defined in PIPEDA.		
5.5	**ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES**		
5.5.1	The successful bidder shall comply with the provisions of the Accessibility for Ontarians with Disabilities Act, 2005, and the regulations thereunder with regard to the provision of its goods or service to persons with disabilities. The proponents acknowledge that pursuant to the Accessibility for Ontarians with Disabilities Act, 2005, the Board must, in deciding to purchase goods or services through its procurement process, consider the accessibility for persons with disabilities to such goods or services. This legislation can be accessed through the following link to the Government of Ontario's website: http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_05a11_e.htm		
5.6	**HUMAN RIGHTS AND CHILD LABOUR LAWS**		

FIRM NAME : _____ SIGNATURE : _____

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.6.1	Any infringement on human rights, but namely those of children, is of considerable concern to the TVDSB. Proponents wishing to do business with the TVDSB are asked to promote the purchase of goods from companies that operate in full compliance with the laws of their respective countries and with all applicable child labour laws, rules and regulations related to hiring, wages, hours worked, overtime and working conditions.		
5.6.2	Proponents should indicate your firm's policy and present practices and procedures in place to encourage promotion of this objective.		
5.6.3	For proponents information the web site address of the International Labour Organization and its objectives toward the abolition of child labour is:		
5.6.3.1	http://www.ilo.org		
5.7	**HEALTH, SAFETY REGULATIONS**		
5.7.1	All equipment requiring approval (Hydro One, C.S.A., ULC., etc.) must be completely assembled and must bear a label showing approval of assembly prior to delivery. The TVDSB shall not accept any equipment that has not been inspected and approved. If not so approved, the TVDSB reserves the right to invoice the successful proponent(s) for the cost of certification/replacement.		
5.7.2	Every person who supplies any machine, device, tool, equipment or service to the TVDSB **must** ensure that the machine, device, tool, equipment or service complies with the Occupational Health and Safety Act and Regulations of Industrial Establishments. The burden of proof rests with the supplier.		
5.7.3	The Ministry of Education and Training and the Ministry of Health provides regulations specifying which substances/products are not acceptable. If applicable, the successful proponent(s) must supply MATERIAL SAFETY DATA SHEETS providing us with the breakdown of components for any products used in our facilities with every shipment.		
5.7.4	The Occupational Health and Safety Act describes the responsibilities of an employer. The TVDSB requires contractors maintain procedures, training and enforcement so that the responsibilities are carried out at our workplace. The contract shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act, 1990, Chapter 0-1. Their workers must be trained in WHMIS in accordance with Occupational Health and Safety Act Regulations. They **must** adhere to all of the TVDSB's Health and Safety Policy, Procedures and Guidelines and Municipal Bylaws.		
5.7.5	No supplier will be awarded any product that requires a Material Safety Data Sheet unless the proponent complies with the conditions above.		
5.7.6	The TVDSB reserves the right to request a copy of a proponent's Health & Safety Policy, Procedures and Guidelines.		
5.8	**WORKPLACE SAFETY AND INSURANCE BOARD**		

FIRM NAME : _____ SIGNATURE : _____

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.8.1	The successful proponent(s) must ensure that all workers are covered by the Workplace Safety & Insurance Board for the duration of this contract if on-site warranty is provided.		
5.8.2	The successful proponent(s) must furnish a Certificate of Clearance from the Workplace Safety and Insurance Board as evidence that all returns have been made and all necessary assessments have been paid as required, or levied, by the Workplace Safety and Insurance Board. This certification is to be furnished prior to the commencement of this contract. The good standing must be maintained throughout the contract. It is the responsibility of the Contractor to ensure that the Workplace Safety & Insurance Board Certificate is updated every sixty (60) days. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.8.3	All workplace injuries or accidents on TVDSB property must be reported by the successful proponent(s) to the TVDSB's representative within 24 hours.		
5.9	**COMMERCIAL LIABILITY INSURANCE**		
5.9.1	The successful proponent(s) must be covered by Commercial General Liability Insurance throughout the term of the contract. Each proponent must state if it has Commercial General Liability Insurance Coverage.		
5.9.2	Each proponent should show proof with the submission of this bid that upon the award of this contract that it will be covered by Commercial Liability Insurance coverage with limits of $5 million per occurrence for liability (by way of primary coverage and/or Umbrella Coverage and/or otherwise), arising at law for damages caused by reason of bodily injury (including death) or damage to property by its employees or subcontractors. If the proponent does not presently have $5 million per occurrence of Commercial Liability Insurance coverage, the proponent shall provide a written assurance from his insurer or agent on the insurer's or agent's letterhead that liability insurance limits will be increased to $5 million per occurrence from the commencement of the contract should the contract be awarded to the proponent. The successful proponent(s) further agrees to maintain good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.9.2.1	This liability policy shall contain the following coverage:		
5.9.2.2	Personal Injury & Property Damage		
5.9.2.3	Non-Owned Automobile Liability		
5.9.2.4	Owners and Contractors Protective Coverage		
5.9.2.5	Contractual Liability		
5.9.2.6	Broad Form Property Damage		
5.9.2.7	Products & Completed Operation Insurance		
5.9.2.8	Contingent Employees Liability		
5.9.2.9	Cross Liability Clause and Severability of Interest Clause		

FIRM NAME : _____ SIGNATURE : _____

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.9.3	Upon an award to the successful proponent(s) by the TVDSB, the successful proponent(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damages and personal injuries, including accidental death, caused by the successful proponent(s) or its employees or subcontractors during the performance of its obligations under the contract.		
5.9.4	The successful proponent(s) agrees to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason or injury (including death) or damage to any property arising out of negligent or wilful acts on the part of the successful proponent(s) or any of its representatives or employees or subcontractors in the execution of the work performed or from defects in the equipment supplied.		
5.10	**MOTOR VEHICLE LIABILITY INSURANCE**		
5.10.1	Proponents **must** state if its own vehicles and/or those vehicles owned by its employees or subcontractors shall operate on the property of the TVDSB.		
5.10.2	In the event of an affirmative answer to 5.10.1, the successful proponents must be covered by Automobile Liability Insurance through the term of the Contract. If the proponent's employees or subcontractors will operate their own vehicles during the contract then they must maintain the same Automobile Liability Coverage as the proponent. Each proponent must state if it or its employees or subcontractors have Automobile Liability Insurance Coverage. Sub clauses also subsection 5.10.3 to subsection 5.10.4 applies to those employees or subcontractors who operate their own automobiles on the property of the TVDSB.		
5.10.3	Proponents should show proof with the submission of this bid, that upon the award of this contract that it will be covered by Automobile Liability Insurance with coverage limits of $2 million (Commercial and $1 million on all personally owned vehicles) per occurrence for liability arising at law for damages caused by reason or bodily injury (including death) or damage to property by its employees or subcontractors. If the proponent does not presently have $2 million per occurrence of Automobile Liability Insurance Coverage, the proponent shall provide a written assurance from his insurer or agent on the insurer's or the agent's letterhead that liability insurance limits will be increased to $2 million for Commercial Vehicles and $1 million personally owned vehicles, per occurrence from the commencement of the contract and annually thereafter for the term of the contract, should the contract be awarded to the proponent. The successful proponent(s) further agrees to maintain that good standing throughout the term of the contract.		
5.10.3.1	The TVDSB reserves the right to request proof of coverage anytime throughout the duration of the contract. This liability policy shall contain the following coverage:		

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.10.3.2	Third Party Liability Coverage in the form of OAP-1		
5.10.4	Upon an award to the successful proponent(s) by the TVDSB, the successful proponent(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damage and personal injuries, including accidental death, caused by the successful proponent(s) or its employees or subcontractors during the performance of its obligations under the contract by way of the ownership or operation of an automobile.		
5.10.5	The successful proponent(s) agrees to indemnify, hold harmless, and defend, the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the party of the successful proponent(s) or any of its representatives or employees by way of the ownership or operation of an automobile.		
6.0	**PROPONENT PROFILE**		
6.1	**REFERENCES**		
6.1.1	New proponents should provide a minimum of three references where you have successfully provided goods and or services similar to this bid document. The reference should contain the following information:		
6.1.1.1	Reference 1 - Company Name:		
6.1.1.2	Reference 1 - Address:		
6.1.1.3	Reference 1 - Contact Name:		
6.1.1.4	Reference 1 - Phone Number:		
6.1.1.5	Reference 1 - Fax Number:		
6.1.1.6	Reference 1 - e-mail address:		
6.1.1.7	Reference 2 - Company Name:		
6.1.1.8	Reference 2 - Address:		
6.1.1.9	Reference 2 - Contact Name:		
6.1.1.10	Reference 2 - Phone Number:		
6.1.1.11	Reference 2 - Fax Number:		
6.1.1.12	Reference 2 - e-mail address:		
6.1.1.13	Reference 3 - Company Name:		
6.1.1.14	Reference 3 - Address:		
6.1.1.15	Reference 3 - Contact Name:		
6.1.1.16	Reference 3 - Phone Number:		
6.1.1.17	Reference 3 - Fax Number:		
6.1.1.18	Reference 3 - e-mail address:		
6.2	**ADMINISTRATION & ORGANIZATION**		

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
6.2.1	The TVDSB reserves the right at any time after the closing date, to request from any proponent evidence of its financial standing and stability, including that of each of its officers, directors and principals. All proponents agree to provide at their own expense all such above-related information as may be requested by the TVDSB within four (4) days of the date of any such request.		
6.2.2	Proponents are required to list any and all pending or ongoing legal claims or disputes where the proponent could individually or in combination with other claims, suffer a potential economic loss greater than $100,000.00.		
6.2.3	Proponents should state location of their distribution centre.		
6.2.4	Proponents should state if the staff involved in the execution of this contract are employees or sub-contractors.		
7.0	**BID SUBMISSION**		
7.1	**PROPONENT'S RESPONSE GUIDE**		
7.1.1	Each bid submission should be structured using only the criteria identified in this bid document. When submitting bids, proponents should use the same numbering format as on this bid document.		
7.1.2	The bid submission **must** include:		
7.1.2.1	Signed copies of all Worksheets and Bid Report.		
7.1.3	Failure to respond in electronic format will deem the bid noncompliant.		
7.1.4	All bid documents should be submitted in an envelope marked with the bid name and number (as set out in Section 9.7 - Labeling Instructions).		
7.1.5	Proponents' submissions should include page numbers for ease of reference by committee members.		
7.1.6	The specifications and pricing section of the bid submission should not make reference to supplemental materials.		
7.1.7	Supplemental materials will not qualify as substitutes for direct responses to the bid's requirements unless specifically requested.		
8.0	**AWARD**		
8.1	**EVALUATION PROCESS**		
8.1.1	An evaluation committee will be established to evaluate bid submissions.		
8.1.2	All bid submissions will first be evaluated on their compliance with the requirements of this bid document.		
8.1.3	All compliant bid submissions will be evaluated by a TVDSB evaluation committee based on the following evaluation criteria:		
8.1.3.1	Price		
8.1.3.2	Compliance with Specifications		

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
8.1.4	Compliant proponents may be requested to make a presentation of their bid for clarification only. No alteration of your submission will be permitted. Notification will be given to qualified proponents as to the time and place. The presentation shall be at the expense of the proponent.		
8.1.5	Delivery, lead times, service, performance record, and the value of the overall award will also be taken into consideration when awarding this contract.		
8.1.6	The determination of equal quality will be based on our internal professional opinions.		
8.1.7	In the event of a tie score the TVDSB will resolve the tie by a draw. The names of the tie proponents will be entered into the draw. All parties will have representation when the draw takes place.		
8.2	**AWARD AND NOTIFICATION OF CONTRACT**		
8.2.1	The results of this bid will be posted to the TVDSB web site as soon as decisions have been made:		
8.2.1.1	www.tvdsb.ca		
8.2.1.2	"Board"		
8.2.1.3	“Purchasing”		
8.2.1.4	"Bids"		
8.2.1.5	“Electronic Bidding Instructions, Bid Download and Bid Results”,		
8.2.1.6	Scroll to the end of the document, click "Proceed to inquiry/download page".		
8.2.1.7	Proceed to the Bid, click "Results - Check Mark"		
8.2.1.8	View documents in PDF format.		
8.2.2	All bid files are available for downloading at no charge from the TVDSB web site.		

Jennifer Frederickson, Buyer
Purchasing Department

Ruth Tisdale
Chairperson

FIRM NAME : _____

SIGNATURE : _____

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
9.0	**ELECTRONIC BIDDING INSTRUCTIONS**		
9.1	**DOWNLOADING BID DOCUMENTS**		
9.1.1	All documents are available from the TVDSB Web Site at www.tvdsb.ca		
9.1.2	Click "Board"		
9.1.3	Click “Purchasing”		
9.1.4	Click "Bids"		
9.1.5	Read “Electronic Bidding Instructions, Bid Download and Bid Results” or “Bids”		
9.1.6	Click “Proceed to Inquiry/Download page”		
9.1.7	Click on the “Name of the Bid” to view documents in PDF format.		
9.1.8	Click on the “NEW” logo to be directed to the TVDSB Client Portal.		
9.1.9	Follow log in instructions beginning with item 2.2.1.7.		
9.2	**COMPUTER SYSTEM REQUIREMENTS**		
9.2.1	To use the electronic system, proponents must be using Microsoft Internet Explorer.		
9.3	**BID WORKSHEETS**		
9.3.1	Download the file "2014Appendices23.xlsx from the Associated Files.		
9.3.1.1	The file contains the following worksheets:		
9.3.1.1.1	Worksheet A: Terms and Conditions Response in Excel format		
9.3.1.1.2	Worksheet B: Additional Product Requirements in Excel format		
9.3.2	Complete the worksheets.		
9.3.3	Print and sign all worksheets. The printed and signed copies must be returned as hardcopies.		
9.3.4	Upload files back to us using the "Your Uploaded Files for this Tender" area.		
9.4	**ONLINE BID ENTRY**		
9.4.1	Enter Company Info.		
9.4.1.1	All bids will default to the Price Expiry Date and Delivery Days entered in the company info. However, if necessary these can be changed at the product level.		
9.4.2	The dropdown list under "Products" lists all items open to bidding. Use it to select the items that you will be bidding upon.		
9.4.3	Enter bids under "Your Bids".		
9.4.3.1	Use the "Make New" button to enter alternative bids.		
9.5	**TIPS FOR USING THE BID PROGRAM**		
9.5.1	Proponents **must** answer all questions on the Company Information Screen before proceeding.		
9.5.2	If you do not wish to bid on an item, do not enter “NO BID”; just ignore that item and move onto the next. If you add a bid, you **must** enter a price ($0.00 is not valid).		
9.6	**BID REPORT**		

FIRM NAME : _____ SIGNATURE : _____

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
9.6.1	Use the “Bid Report” option on the menu to create a report showing your bids. If any changes are made after printing the “Bid Report”, you **must** reprint the “Bid Report”. Running the "Bid Report" initiates the transfer of data into our system. Any items entered into the bid entry system will not transfer into our system until a "Bid Report" has been generated.		
9.6.2	The first page of the “Bid Report” will list any items that require answers to questions. Bids will not be transferred into our system until the answers are entered and the “Bid Report” is generated again.		
9.6.3	The printed and signed Bid Report **must** be included in your hard copy submission.		
9.7	**LABELING OF ENVELOPE**		
9.7.1	ADDRESS BID ENVELOPE AS SHOWN BELOW:		
9.7.2	From - Company Name & Address		
9.7.3	To:OFFICE OF THE TENDERS CLERK		
9.7.4	Thames Valley District School Board		
9.7.5	EDUCATION CENTRE,		
9.7.6	1250 Dundas Street,		
9.7.7	LONDON, Ontario		
9.7.8	N5W 5P2		
9.7.9	Audio Visual Equipment		
9.7.10	Bid #23		
9.7.11	RETURN DATE and TIME: prior to 12:00:00 noon local time Thursday, June 19, 2014		
10.0	**SIGNATURE PAGE**		
10.1	This section must be completed, signed, and included with your submission for your bid to be accepted.		
10.2	I hereby acknowledge and agree that I have read and completed all of the preceding Contract Terms and Conditions and all Appendices. All required Appendices are included in our bid submission.		
10.3	I/We the undersigned are duly authorized to execute this Bid Submission on behalf of:		
10.4	NAME (Please print):		
10.5	TITLE:		
10.6	SIGNATURE:		
10.7	FIRM NAME:		
10.8	State the legal entity that your organization operates under:		
10.8.1	Proprietorship		
10.8.2	Partnership		
10.8.3	Corporation		
10.9	If your organization is incorporated, proponents must state the jurisdiction in which the corporation was originally incorporated in:		

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
10.9.1	Name of each individual Partner or Correct Legal Name of Corporation:		
10.9.2	E-MAIL ADDRESS:		
10.9.3	ADDRESS:		
10.9.4	INTERNET ADDRESS:		
10.9.5	TELEPHONE NO.:		
10.9.6	FAX NO.:		
10.10	If subcontracting , proponents must provide the correct legal name for any sub contractor, their full personal name and address, telephone number, fax number, as well as the name(s) of appropriate contact persons (with whom the TVDSB may consult regarding this bid with whom the proponent enters into a contract(s) with to carry out any portion of this contract:		
10.10.1	Firm Name:		
10.10.2	Firm Address:		
10.10.3	Telephone Number:		
10.10.4	Fax Number:		
10.10.5	E-MAIL ADDRESS:		

THAMES VALLEY DISTRICT SCHOOL BOARD
2014 - AUDIO VISUAL EQUIPMENT
WORKSHEET B: ADDITIONAL PRODUCT REQUIREMENTS

ITEM NO.	DESCRIPTION	QTY	UNIT OF MEASURE	STATE MAKE AND MODEL NO.	STATE LENGTH OF WARRANTY AND TERMS	UNIT PRICE
B1	BINOCULAR - Bushnell 8x42 Legacy WP or equivalent	5	each			
B2	BINOCULAR - Nikon 10x42 A211 Aculon or equivalent	2	each			
B3	CAMCORDER - Canon Vixia HFR40 or equivalent	7	each			
B4	CAMCORDER - Canon Vixia HFR400 or equivalent	5	each			
B5	CAMCORDER - Canon Vixia HFR42 or equivalent	5	each			
B6	CAMCORDER - Sony HDR-CX320B high definition or equivalent	3	each			
B7	CAMERA - Canon Powershot ELPH 135HS or equivalent	10	each			
B8	CAMERA - Canon Rebel T3 W/18-55 EF-S IS II or equivalent	4	each			
B9	CAMERA - Nikon Coolpix L27 or equivalent	16	each			
B10	CARD READER - Delkin Universal Card Reader USB 3.0 or equivalent	4	each			
B11	CARD READER - Lexar Pro USB 3.0 SDHC,CF or equivalent	10	each			
B12	CD/DVD - Memorex DVD+R 16X 50PK per Spindle or equivalent	8	each			
B13	CD/DVD - Sony 25DMR47SP 25PK DVD-R Spindle or equivalent	5	each			
B14	DIGITAL ACCESSORIES - GOPRO Tripod Mount HERO3+ or equivalent	3	each			
B15	DIGITAL ACCESSORIES - Olympus Video Multi Cable CB-VC2 or equivalent	3	each			
B16	DIGITAL TAPE - Fuji DVM60 60 min mini DV tape or equivalent	2	each			
B17	FILM - Ilford MGIV .25M 8x10 100 sheets pearl finish or equivalent	6	each			
B18	LIGHTING - Photo Basics 40" 5-in-1 reflector kit or equivalent	1	each			
B19	MEMORY CARD - Lexar 16GB SDHC 200X Platinum II or equivalent	12	each			
B20	MEMORY CARD - Lexar 8GB SDHC 400X UHS-1 Pro or equivalent	15	each			
B21	MEMORY CARD - SANDISK 16GB SDHC EXTREME UHS-1 or equivalent	22	each			
B22	MEMORY CARD - Transcend 4GB SDHC Card Class 10 or equivalent	10	each			
B23	MEMORY CARD - Transcend 8GB SDHC Card Class 10 or equivalent	13	each			
B24	PHOTO PAPER - Epson Borderless Photo Paper 8x10, 20 Sheets or equivalent	4	each			
B25	PHOTO PAPER - Epson Glossy Photo Paper 4x6, 50 Sheets or equivalent	5	each			
B26	POUCH - Camera Pouch, Roots RSW2 Executive or equivalent	8	each			
B27	TRIPOD - Velbon DF40 Photo Video or equivalent	5	each			

FIRM NAME: _____ SIGNATURE: _____

5/26/2014

Thames Valley District School Board

Tender Details - Tender # 23

Item	Product #	Descripton	Quantity	Unit of Measure
1	Overview	AV CART		
	110087	AV CART - 3 Shelf - 24" wide x 18" deep x 42" high - 14 1/2" from top to middle - 17 1/2" from middle to bottom Bretford 42-E4 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	6	EACH
2	110088	AV CART - 3 Shelf - 24" wide x 18" deep x 34" high - 13" from top to middle - 11" from middle to bottom Bretford 34-E4 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
3	110089	AV CART - 2 Shelf - 24" wide x 18" deep x 26" high - 17" between top and bottom shelf Bretford 26-E4-C or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	3	EACH
4	110585	CABLE SPEAKER - 50'-0" long Neutrik Speakon (L50-2-14-N4) or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	2	EACH
5	110586	CABLE SPEAKER - 100'-0" long Neutrik Speakon (L100-2-14-N4) or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	3	EACH
6	110401	CART - FOR NOTEBOOK/LAPTOP COMPUTER - minimum 12 Outlet Capacity - shipped assembled - comes with UL-C Listed electrical outlets	12	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
6	110401	- perforated panels for proper ventilation - on 5" heavy-duty casters Bretford LAPTG15ESA-GM or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	12	EACH
7	110531	CART - LOCKING FOR A/V - includes a pull-out keyboard tray - top and middle shelves 24"W x 18"D - cabinet 15 1/2"H x 23 1/2"W x 17 1/2"D - includes a lower locking compartment - 4" casters (locking) - adjustable height capability,from 26-42"H Luxor AVJ42KBC or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	20	EACH
8	110591	CART - STAND FOR LAPTOP - Top shelf supports projector or monitor up to 20", three open shelves - 14"D x 20"W pull out notebook shelf - 24" x 18" x 26" - 42" Bretford A2642NS-E4 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	5	EACH
9	Overview	CD PLAYER/BOOMBOX		
	110606	BOOM BOX-CD PLAYER WITH iPOD DOCK - CD player, AM-FM radio - 3.5 mm headphone jacks Hamilton HB-100i or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	31	EACH
10	110605	BOOM BOX/CD/CASSETTE PLAYER/SD CARD/USB PORT - Built-in mic - Top loading CD player - AM-FM radio - Band switch - Tuning control - SD card slot and 11513 connector - Top-mounted 3.5mm headphone jack - Powerful enough for classes of 40 people - AC and battery operation Califone Spirit SD Model 1886 or equivalent	22	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
10	110605	STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	22	EACH
11	110459	CD/CASSETTE/BOOM BOX PLAYER/RECORDER - dual cassette player/recorder - CD player - AM-FM radio - 1/4" and mini-plug headphone jacks - rugged ABS plastic exterior case Califone # 2395AV-02 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	21	EACH
12	110344	COMPACT DISC PLAYER - 5 CD Capacity - c/w headphone jack & remote control Sony CDPCE375 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
13	110596	DOCUMENT CAMERA - 30 Frames per Second - XGA, SXGA, WXGA,720P, 1080P Shooting area - 3.4 MP CMOS Sensor - 12 Optical Zoom - Remote Control, Video Recording ELMO TT-12 ONLY STATE LENGTH OF WARRANTY:_____ STATE TERMS OF WARRANTY:_____ _____	40	each
14	110594	DOCUMENT CAMERA - ZIGGY - HD - USB - 5.0 megapixel - Resolution: 2592 x 1944 - Full autofocus lens - up to 2" macro focus - 6x digital zoom - up to 30 fps live video capture - Built in microphone - USB 2.0 Video Class Interface - Max shooting area: 12.4" x 9.1" - Max shooting area w/ext. stand: 17.5"x13" - USB Cable Length: Black c/w start guide c/w CD with software (IPEVO Presenter) and user manual c/w anti glare sheild IPEVO ZIGGI #584920800 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____	1	UNIT

Item	Product #	Descripton	Quantity	Unit of Measure
14	110594	_____	1	UNIT
15	110595	DOCUMENT CAMERA-PORTABLE - 2 Megapixel USB web camera - multi-jointed stand, handheld grip, and universal monitor clip - Continuous or single-click autofocus - One-touch snapshot mode - Plug and Play for PC and MAC IPEVO Point 2 View document camera ONLY STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	224	EACH
16	110601	iPod Touch Protection Case - for 16GB 4th Gen Sonix 202-1002-001 Snap or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	75	EACH
17	110610	iPod Touch Protection Case - for 5th Gen MCC-iPodGen5-Case or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	11	
18	110021	LAMINATOR - laminates up to 25" - Preset pressure & speed setting - Adjustable heat control - To laminate 1.5 mil,3 mil,5 mil and 10 mil plastic film - c/w reverse switch Ledco Educator 25 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	7	EACH
19	110464	LAMINATOR - maximum 12" roll - 110 volt power - variable temperature control - preset speed control - adjustable side-guide on feed tray - c/w SERVICE MANUAL, PARTS LIST, SCHEMATICS AND OPERATING MANUAL GBC 1701680 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____	1	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
19	110464	_____	1	EACH
20	110607	LAMINATOR - up to 13" Wide Pouch - Laminates up to 10 mil thickness - 4 roller design - Speeds up to 2 feet per minute - Adjustable temperature control, hot and cold lamination MJ-12 Pouch Laminator or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
21	Overview	LEARNING CENTRE COMPONENTS		
	110574	CASSETTE PLAYER/RECORDER - 500mW amplifier for class size up to 20 - built-in mic - rugged ABS plastic exterior - optional remote mic - headphone jack Califone 1300AV or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
22	110572	JACK BOX - MINI STEREO - 4-WAY - four listening positions - 3.5mm input and jacks with individual volume controls and detachable cord - rugged ABS plastic housing - connects with media players Califone 1114AVPS or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	2	EACH
23	110571	JACK BOX - MONAURAL - 8-WAY - eight listening positions - permanently attached 5' with 1/4" mini plug - silver plated contact points - rugged ABS plastic housing Califone 1218AV-PY or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	2	EACH
24	110374	LEARNING CENTRE - DELUXE RECORDER - Takes standard type cassette - microphone in & out jack - speaker & headphone jack	1	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
24	110374	- builtin electret microphone Califone 1776PLC or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
25	110441	LISTENING CENTRE - eight learning positions - attached 5' cord & dual 1/4" and mini plug - rugged ABS plastic housing - c/w 8 Headphones - c/w Heavy Duty Carrying Case - c/w jackbox with volume controls Califone 1218AVP-01 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	11	EACH
26	110569	LISTENING CENTRE - CD/Cassette Player - A station for up to 6 sets of Headphones - Stereo CD/cassette player/recorder - AM/FM radio with four speakers - Headphone jack - Foam-lined carry/storage case - Ten-position stereo jackbox with individual volume controls - six Switchable Stereo/Mono Headphones - Mono-to-stereo for multiple applications - Individual volume controls - 6' cord with 3.5mm plug - snap-on 1/4" adapter - Noise-reducing earcups lower noise Califone 1776PLC-6 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	27	EACH
27	Overview	LIGHTING - AUDITORIUM & DRAMA ROOMS		
	110453	BARN DOORS FOR 6" FRESNEL LIGHTING FE Lighting STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	1	KIT
28	110412	Ceiling Grid - 33' x 24' - 1 1/2" sch 40 pipe grid AL flush mount - c/w COMPLETE installation Strand or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____	1	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
28	110412	_____	1	EACH
29	110413	Ceiling Grid - 4 Metre x 11.4 Metre - c/w COMPLETE installation Strand or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
30	110414	Ceiling Grid - Rectangular Parameter - for 60' x 60' area - c/w COMPLETE installation Strand or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
31	142306	CONTROL CONSOLE - TO BE USED WITH DIMMER - 12/24 Channel Strand 64314 200 Series Console or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
32	142315	GEL FRAMES FOR 6" FRESNEL LIGHTING Strand/18105 or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	1	KIT
33	110507	GRID LIGHTING PACKAGE - 4 each lightweight Par 38 black cans with medium screw base, gel holder, socket and cord w/plug - 1 each light stand that is lightweight, has 4 mounting screws included,and a load capacity of 45 lbs. - 1 each 4-channel chaser that is sound- activated, fully automated, 2400 watts total, and has 16 patterns - foot switch - 4 each LED bulbs Red,Green,Blue,Yellow Chauvet Par 38 Package or equivalent STATE MAKE & MODEL OF BULB: _____ STATE COST OF REPLACEMENT BULB: $ _____ STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____ _____	1	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
34	110363	LIGHT - DIMMER PACK - CONTROL - 6 CHANNEL - c/w control panel to work with dimmer pack, 6 dimming channels rated @ 2400 W 120 volt integral circuit breaker per each channel - c/w cables and inline adaptor Leviton DS8-24E or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
35	110282	LIGHT - DIMMING SYSTEM - COMPLETE SYSTEM - 6 (six) channels - 2 (two) scene controllers - master fader for each scene - momentary switches on each channel - dead blackout switch - 6 (six) channel chaser with 3 (three) modules, speed and level controls - compact - lightweight - 5 (five) amps per channel Leviton (2)D4-DMX + (1) MC-7008DMX or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
36	110324	LIGHT - ELLIPSOIDAL - 6" x 9" - 575 watt, 2000 hr. lamp - Fixed focus lamp - plano convex lense - 4 shutters - Pattern Holder - "B" Size - Gel Frame - 20 amp Twist Lock grounded - Mounting "C" clamp - c/w Safety chain Altman Shakespeare 30, Strand 11331 or equivalent STATE MAKE & MODEL OF BULB: _____ STATE COST OF REPLACEMENT BULB: _____ STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
37	110513	LIGHT - REDHEAD PORTABLE Ianiro 850-018 or equivalent STATE MAKE AND MODEL OF BULB: _____ STATE COST OF REPLACEMENT BULB:$ _____ STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____	1	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
37	110513	_____	1	EACH
38	110285	LIGHT BOARD - 48 Channel Console - Split cross fader with tracking LED - 192 memories (4 pages of 48) display - Fade rate control, 1 second to 4 minutes - Blackout switch manual override - Grandmaster - c/w 25' control cables, 25' power cables & power supply STRAND MANTRIX #64324 ONLY STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
39	142311	LIGHT KIT - PORTABLE consists of: 3 redheads (without accessory holders) 3 four-way barndoors 3 safety screens 3 light Pro stands 1 carrying case Ianiro Redhead Kit #3 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
40	110579	LIGHT- SPOT - FRESNEL - 6" - Recommended throw 10'-60' - c/w 500 watt BTL Lamp fresnel lens, safety chain, mounting C" clamp - c/w Cord and 20 amp, TLG plug - c/w Gel frame & Barn doors Strand 12081 Fresnelite 6" or equivalent _____ STATE MAKE AND MODEL OF BULB: _____ STATE COST OF REPLACEMENT BULB: _____ STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	6	EACH
41	110035	LIGHTING - FOLLOW SPOTLIGHT - 1000 watt FEL-Quartz Lamp - Built in framing shutter with - nichrome lens - Ventilation louvres - 2 built-in blowers - Quartz follow spot - c/w Booster and fan - c/w Iris control, dual lens system, - horizontal masking device, colour boom	1	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
41	110035	- with six colours and one blackout dowser - c/w Telescoping caster stand - c/w 25' extension cord with On/Off switch and 20 amp, u-ground plug - Dual lens system - c/w Heavy duty 3-leg base with locking rubber casters - c/w Safety chain - c/w Mounting "C" clamp - c/w SERVICE MANUAL, PARTS LIST, SCHEMATICS AND OPERATING MANUAL Altman Comet or equivalent STATE MAKE & MODEL OF BULB: _____ STATE COST OF REPLACEMENT BULB: _____ STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
42	Overview	MICROPHONES & ACCESSORIES		
	110030	MICROPHONE - CLIP - ADAPTER - for stand to microphone Shure #A25D or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	3	EACH
43	110548	MICROPHONE - DYNAMIC & 25' CABLE - designed specifically for critical vocal reproduction in music recording and live performance - rigid structure allows easy movement of capsule for higher sensitivity and reduced mechanical noise - urethane coating for extremely low handling noise - uni-directional polar pattern SONY F780 & CABLE or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
44	110528	MICROPHONE - DYNAMIC & 25' XLR CABLE - Multipurpose dynamic microphone with high sonic quality. Suitable for voice and - suitable for voice and instrument pick up - high sensitivity - UniDirectional Handheld Microphone - XLR to 3.5 mini adapter to be included Sony F720 & CABLE or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____ _____	6	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
45	110561	MICROPHONE - Lapel System - c/w windscreen and clip - for AKG wireless systems - Connects to AKG WMS40PT wireless bodypack AKG Cardoid Lavalier CK55L or Shure equivalent STATE TYPE OF BATTERY REQUIRED: _____ STATE LENGTH OF WARRANTY:_____ STATE TERMS OF WARRANTY:_____ _____	3	EACH
46	110475	MICROPHONE - LINE & GRADIENT CONDENSER - designed for critical long-distance pickup in broadcasing, film/TV production and theater sound reinforcement applications - direct-coupled, balanced output ensures a clean signal even in high-output conditions - switchable low-frequency roll-off - rugged housing made of lightweight structural-grade aluminum alloy - 9.13" long, .83" body diameter - c/w stand clamp for 5/8"-27 threaded stand, windscreen, protective carrying case - MUST include appropriate hot shoe adapter AUDIO-TECHNICA AT4073A w/hot shoe adapter or equivalent STATE LENGTH OF WARRANTY:_____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
47	110575	MICROPHONE - Remote - 2.5mm and 3.5mm plugs - on/off switch for remote operation - includes mic stand - 6' cable - rugged ABS for plastic for durability Califone 4805 or equivalent STATE TYPE OF REPLACEMENT BATTERY REQUIRED: _____ STATE LENGTH OF WARRANTY:_____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
48	110354	MICROPHONE - Vocal - Dynamic - High Output - 60 - 15,000 Hz frequency response - cardio id polar pattern - 300 ohms impedance - built-in on/off switch - three-pin professional audio connector (male XLR type)	11	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
48	110354	- die cast metal handle, black matte finish hardened silver coloured, spherical steel mesh grille - c/w swivel adapter, on/off switch, storage bag & cable (minimum 15' long) Shure Model PG58-XLR or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	11	EACH
49	110524	MICROPHONE - Vocal - Dynamic - High Output - 50 - 15,000 Hz frequency response - cardioid (unidirectional) - 150 ohms impedance (300 ohms actual) - positive pressure on diaphragm produces positive voltage on pin 2 with respect pin 3 - 3-pin professional audio connector (male XLR type) - 298 grams (10.5 oz) Shure Model SM58-LC or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	8	EACH
50	110276	MICROPHONE - Wireless - Hand Held Style - c/w battery, transmitter, receiver and hand held microphone - Single Antenna AKG WMS470 VOCAL PRO SR40 w/handheld microphone and Receiver or equivalent STATE TYPE OF REPLACEMENT BATTERY REQUIRED: _____ STATE LENGTH OF WARRANTY:_____ STATE TERMS OF WARRANTY:_____ _____	6	EACH
51	110016	MICROPHONE CABLE - 25 feet long - c/w XLR connecting ends Digiflex HXX-25 or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	32	EACH
52	110017	MICROPHONE CABLE - 50 feet long - c/w XLR connecting ends Digiflex HXX-50 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____	25	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
52	110017	_____	25	EACH
53	110027	MICROPHONE CABLE - 15 feet long - c/w XLR connecting ends Digiflex HXX-15 or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	22	EACH
54	110158	MICROPHONE STAND - SOLID BASE - adjustable height - floor stand - c/w boom & clip K & M 260 W/ K & M 21140 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	30	EACH
55	110187	MICROPHONE-SYSTEM-Wireless - multi channel - transmitter operates for 30 hours off a single AA battery - FM modulation method - 40 Hz to 20 kHz audio bandwidth wireless transmitter,& non-diversity receiver - electric condenser - c/w lapel clip, battery, AKG WMS470 Presenter with lapel clip microphone , belt transmitter and receiver or equivalent STATE TYPE OF REPLACEMENT BATTERY REQUIRED: _____ STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	4	EACH
56	110611	MICROPHONE-SYSTEM-Wireless System consist of the following components- PT470 Bodypack Transmitter SR470 Receiver C555L Headworn Microphone AKG WMS470 SPORT or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	5	EACH
57	110008	MP3 PLAYER WITH VOICE RECORDER - 2 GB - record notes with a built in mic - clip-on - up to 40 preset channels	26	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
57	110008	- has a screen to sort through music - has FM stations and audio books SandDisk Sansa Clip 2GB or equivalent STATE LENGTH OF WARRANTY:	26	EACH
58	110011	MULTI-CARD READER - Hi-Speed USB 2.0 - Hi-Speed data transfer rate up to 480MB/s - Supports the direct input of memory cards - CF, SD, SDHC, miniSD, miniSDHC, microSD MMC, MMC Plus, RS-MMC, MMCmobile, MS, MS Pro, MS Duo, MS Pro Duo, MSr xD - USB powered (no eternal power or battery needed) - LED indicates card insertion and data transfer - Compatible with 16GB SDHC Cards Transcend TS-RDM3W or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	36	EACH
59	Overview	PLAYER		
	110002	PLAYER - DIGITAL - DVD - Playable Disk Types DVD-/+R, CD-RW, DVD-/+RW, CD-R, VCD, SVCD, WMA & MP3 Playback - NTSC Television Signal System - c/w remote control Toshiba SD4300 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	22	EACH
60	Overview	PROJECTOR - OVERHEAD		
	110058	PROJECTOR - OVERHEAD - standard classroom model - 2000 ANSI Lumens Califone OHP2000 or equivalent STATE REPLACEMENT BULB REQUIRED: _____ STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	2	EACH
61	Overview	PUBLIC ADDRESS SYSTEM - COMPONENTS		
	110259	ADMINISTRATIVE CONTROL CENTRE Dukane #ACC5 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
62	110582	RADIO - AM/FM - EMERGENCY RESPONSE KIT - Pocket Radio	1	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
62	110582	- AM/FM digital tuner - LCD Display Nexxtech #1208799 or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
63	Overview	SCREENS - PROJECTION - fibreglass fabric, matte white surface		
	110102	BRACKETS - PLASTIC - 14" - for use with wall and ceiling mount screens 8 X 8 or smaller - c/w adapter kit Da-Lite 40957 or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	15	PAIR
64	110066	SCREEN - PORTABLE - TRIPOD - 70" X 70" - tripod & screen attached, portable - Bell lock legs - Built-in keystone eliminator disappears when not in use - Fabrik-lok steel roller - Friction free case design - Suspension saddle holds viewing surface flat - Heavy gauge extruded aluminum legs - Fibreglass matte white Draper Consul 216004 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
65	110067	SCREEN - PROJECTION - 10" x 10" - wall or ceiling mount included Draper 206010 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
66	110587	SCREEN - PROJECTION - 60" X 60" & BRACKET - wall/ceiling mount - c/w screen and bracket Draper "V" Screen 210004 & Draper 14" bracket 227223 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	14	EACH
67	110032	SCREEN - PROJECTION - 70" X 70" - wall/ceiling mount	34	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
67	110032	Draper "V" 210006 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	34	EACH
68	110175	SCREEN - PROJECTION - 8'H x 10'W - wall/ceiling mount Draper Luma2 206009 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
69	110315	SCREEN - PROJECTION - 96" x 96" - wall/ceiling mount Draper "V" 210008 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	14	EACH
70	110313	SCREEN - PROJECTION - TRIPOD - 60" X 60" - Bell lock legs - Built-in keystone eliminator disappears when not in use - Fabrik-lok steel roller - Friction free case design - Suspension saddle holds viewing surface flat - Heavy gauge extruded aluminum legs - Fibreglass matte white Draper Consul or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
71	110227	SCREEN-AUDITORIUM-ELECTRIC-12 FEET X 12 FEET - matte surface - on/off switch - c/w mounting brackets Draper Targa 116012 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	4	EACH
72	Overview	STEREO COMPONENTS		
	110545	AMPLIFIER - AUDIO - VIDEO - DISTRIBUTION - must provide dedicated feed to multi-media system - c/w PARTS LIST, SERVICE MANUAL,SCHEMATICS & OPERATING MANUAL TEAC AG-790 or equivalent	3	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
72	110545	STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	3	EACH
73	110157	AMPLIFIER - PORTABLE - 3 CHANNEL - suitable for vocals & accoustic instruments - built-in tweeter - balanced line out - 90 watts power - c/w headphone jack - 8 ohms impedance - built-in limiter Behringer K900FX or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	3	EACH
74	110001	AMPLIFIER -2000 Watts - 2 x 1000 watts into 2 Ohms, 2000 watts into 4 Ohms bridged operation - 2-channel, parallel or bridged mono operating modes for flexible application - balanced XLR and 1/4" TRS inputs - c/w all necessary connectors, cables Behringer EP2000 Power Amplifier or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
75	110046	MIXER & AMPLIFIER - 2 X 800 watt (1600 watts bridged mode) - 16-channel comprised of 8 mono and 4 stereo channels plus separate tape return - Studio-grade 24-bit stereo FX processor with 100 VIRTUALIZER presets including reverb, delay, chorus, & flanger - feedback detection system - 8IMP "invisible" mic preamps w/switchable +48 V phantom power for condenser mic. - voice canceller function removes singer's voice from recordings - adjustable stereo CD/tape input for connecting external signal sources Behringer PMP4000 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
76	110191	MIXER - AUDIO - 4 Channel - volume control for sound effects - rackmount with handles	1	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
76	110191	- 1 XLR microphone input - 1 1/4" phone microphone input - DJ microphone talkover - 3 channel phono RCA inputs - 4 channel line level RCA inputs - dual assignable crossfader - 14-Band stereo equalizer c/w by pass - C/W PARTS LIST, SERVICE MANUAL, SCEMATICS AND OPERATING MANUAL Numark C3FX or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
77	110349	MIXER - Audio - 12 Channel - Micro - 4 Mono Channels - 4 Stereo Channels - 4 IMP "invisible" mic preamps with:130 db dynamic range for 24-bit,192 kHz sampling rate inputs & utra-wide 60 dB gain range, & 0.0005% distortion (20 Hz - 20kHz) - feedback detection system - voice canceller function on dedicated CD/tape return channel - 4 input channels featuring 2 additional mic inputs - 2 aux sends per channel: 1 pre fader & 1 post fader - 2 multi-functional stereo aux returns BEHRINGER XENYX 1222 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	2	EACH
78	110350	MIXER - CONSOLE - AUDIO - 24 CHANNEL - ten IMP "invisible" mic preamps with: 130 db dynamic range for 24-bit, 192 kHz sampling rate inputs, ultra-wide 60 dB gain range,0.0007%(20 Hz-20kHz)distortion - integrated 24-bit digital stereo FX processor with 99 VIRTUALIZER presets inc incl. reverb, delay, chorus, compressor, tube, distortion, vinylizer, & 1 kHz test tone generator - 2 headphones outputs - 4 aux sends per channel: 2 pre/post fader switchable for monitoring/FX application, 2 post fader for internal FX or as external send - 4 multi-functional stereo aux returns with flexible routing - control room/phones outputs with multi-input source matrix - tape inputs assignable to main mix or control room/phones outputs Behringer XENYX 2442FX or equivalent STATE LENGTH OF WARRANTY: _____	1	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
78	110350	STATE TERMS OF WARRANTY:_____ _____	1	EACH
79	110525	SPEAKER - 250 watt power capacity, 1000 watt peak power capacity - 60 Hz - 16 kHz(-10 dB) frequency range - 70 Hz - 12 kHz frequency response - 12" 2-way stage monity - 99 dB SPL sensitivity (1w/1m) - 8 ohms nomnial impedance - 1.8 kHz crossover frequency - 90 deg x 50 deg nominal dispersion - 129 dB maximum SPL - 22.5 in x 15.5 in x 12.5 in, 43 pounds - high freq JBL 2412 1" exit compression driver - low freq driver JBL M112-8 JBL JRX112M or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
80	110069	SPEAKER - STANDARD AUDITORIUM - Ergonomically shaped handles for easy transport - Rugged steel grill for optimal speaker protection - 2 professional 1/4" jack connectors Behringer S1530 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
81	110149	Speaker Stand Onstage SS7730 or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____	12	EACH
82	110071	STEREO SYSTEM - AM/FM/CD - 360 watts total: 180 watts/channel X 2 - CD-R/RW with MP3 Playback Capability - c/w remote control - Line In for Digital Music Player and PC - Digital AM/FM Tuner - 7 Preset EQ Settings - Subwoofer supplied: 180 watts - CD changer with play exchange - 2-Way Bass Reflex Speaker System Sony MHCEC909IP or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____	5	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
82	110071	_____	5	EACH
83	110526	STUDIO BOOTH HEAD PHONES - full cup broadcast quality - padded Behringer HPM 1000 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	29	EACH
84	Overview	TELEVISION BRACKETS & ACCESSORIES		
	110496	TELEVISION BRACKET-FOR 10"-37" LCD/LED TV - wall mount style - tilt vertical - must be able to hold a minimum of 110 lbs - mounts to wood stud, concrete, cinder blk Pearless ST635 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	8	EACH
85	110590	TELEVISION BRACKET-FOR 36"-52" LCD/LED TV - wall mount style - holds up to 132 pounds - Tilt capability: +15 inch/-15 inch - mounts to wood stud, concrete, cinder blk Mustang MV-TILT3 or Peerless ST660 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	20	EACH
86	Overview	TELEVISION STAND/CART-WIDE BODY MODEL		
	110147	TELEVISION STAND/CART - Use with up to 27" monitor - Three Shelves - c/w 2 outlet power bar with 20' cord - c/w safety belt Bretford BB44-E4/SBRT or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	1	EACH
87	110274	TELEVISON STAND/CART - LCD - for flat panel monitors up to 65lbs Bretford FPBBUL32-E4BK or equivalent STATE LENGTH OF WARRANTY_____ STATE TERMS OF WARRANTY:_____ _____ _____	1	EACH

Item	Product #	Descripton	Quantity	Unit of Measure
88	Overview	TELEVSION - LCD		
	110495	TELEVISION - LCD - 32" - 1366 x 768 pixel resolution - 150° Vertical and Horizontal Viewing Angle - 720p 60Hz, HDMI - c/w remote TOSHIBA 32C120U or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	8	EACH
89	110584	TELEVISION - LED - HDTV - 39" - 1920 x 1080 pixel resolution - 300 cd/m2 Brightness - HDMI ports (2 rear, 1 side) - c/w remote control TOSHIBA 39L1350UC or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____	16	EACH
90	110612	USB CHARGER 4 PORT FOR MOBILE DEVICES - AC 100-240 V - 4 output connector(s) ISOUND-2106 or equivalent STATE LENGTH OF WARRANTY: _____ STATE TERMS OF WARRANTY:_____ _____ _____	8	